Amendment to a U.S. Fish and Wildlife Service Manual Chapter

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<th>Series: Occupational Safety and Health</th>
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<td>Part 240: Safety Program</td>
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<td>Chapter 7: Accident Investigation and Reporting, dated 11/16/2011 and amended 11/2/2017</td>
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<td>Amendment Number: 2</td>
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<td><strong>Purpose:</strong> This amendment updates the policy to clarify the triggers for an accident being classified as a “serious accident” for Service reporting purposes, and the triggers for when we must notify the Occupational Safety and Health Administration (OSHA) of an accident. It also supersedes Action 1 under amendment 1, issued 11/2/2017.</td>
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**Actions:**

1. Under section 7.4A(1)(b), change the following sentence:

   "**(b)** One or more people formally admitted to the in-patient service of a hospital or clinic for care or treatment."

   to:

   "**(b)** Three or more people being hospitalized overnight,"

2. Under section 7.7C(1)(c), change the following sentence:

   "**(c)** The appropriate OSHA Area Office by calling 1-800-321-OSHA (6742) within 8 hours if the accident involves the death of an employee or the in-patient hospitalization of three or more employees as a result of a work-related accident; and"

   to:

   "**(c)** The appropriate OSHA area office by calling 1-800-321-OSHA (6742) within 8 hours if the accident involves:

   (i) The death of an employee, or

   (ii) One or more people being formally admitted to the in-patient service of a hospital or clinic for care or treatment as a result of a work-related accident."

/sgd/ Stephen Guertin  
DEPUTY DIRECTOR

Date: May 31, 2018