



United States Department of the Interior

FISH AND WILDLIFE SERVICE
Sacramento National Wildlife Refuge Complex
752 County Road 99W, Willows, CA 95988
Office (530) 934-2801

<https://www.fws.gov/refuge/sacramento/sacramento-nwr-complex-education-and-outreach>

Email completed form to: sacramentovalleyrefuges@fws.gov, Subject Line: Field Trip Reservation

Field Trip/Event Reservation Application

Please fill out all three sections to schedule a field trip to the Sacramento National Wildlife Refuge.

Section 1: Group Information

School/Organization:	Primary Contact Name:	Is this your first trip to refuge? Yes _____ No _____
Mailing Address:	Primary Email Address:	Primary Phone (we recommend providing a cell phone for day-of trip communication):
Grade Level (if applicable):	# of Students/Adults Students _____ Adults _____	Would you like to be included on program email updates from the Refuge (list updated approx. every 2 years)? Yes _____ No _____
Names of teachers/leaders who are also attending:		
Accessibility Is there anything you'd like to share about your group that can help us make their time on the refuge more enjoyable and meaningful? Please share to the extent you are comfortable and we will do our best to support you. This section is optional.		

Section 2: Program Information

Based on the programs we're offering, please share with us the name of the program you want to do:

If available, are you interested in borrowing any of the following materials while you're on site for your trip?

- Student Binoculars
- Ducks at a Distance (pocket-sized bird identification guide)
- Clipboards

Section 3: Field Trip Information

Provide three dates that would work for you and your group. **Your first-choice date is not guaranteed**, so providing more than one option is appreciated in scheduling your group at the refuge. You will receive a confirmation notice to the email provided in Section 1 with the date we have reserved for your trip.

Please also provide us with:

1. Your estimated time of arrival to and departure from the refuge. This will help us craft an agenda for you and your students.
2. How many buses/vans/cars will be in attendance so we can provide the appropriate number of vehicle passes for the day.

1st Choice Date:	2nd Choice:	3rd Choice:
Arrival Time:	Departure Time:	Are you having lunch on the refuge? Yes _____ No _____
How many vehicles are you using to get to and from the refuge? Buses: _____ Vans: _____ Cars: _____		